

RESOLUTION NO. 2018-08

**A RESOLUTION OF THE BOARD OF DIRECTORS OF
MARIN CLEAN ENERGY AUTHORIZING DELEGATION OF
PROCUREMENT, PURCHASING AND CONTRACTING AUTHORITY
BY THE CHIEF EXECUTIVE OFFICER**

WHEREAS, Marin Clean Energy (MCE) is a joint powers authority established on December 19, 2008, and organized under the Joint Exercise of Powers Act (Government Code Section 6500 et seq.); and

WHEREAS, MCE members include the following communities: MCE members include the following communities: the County of Marin, the County of Contra Costa, the County of Napa, the City of American Canyon, the City of Belvedere, the City of Benicia, the City of Calistoga, the City of Concord, the Town of Corte Madera, the Town of Danville, the City of El Cerrito, the Town of Fairfax, the City of Lafayette, the City of Larkspur, the City of Martinez, the City of Mill Valley, the Town of Moraga, the City of Napa, the City of Novato, the City of Oakley, the City of Pinole, the City of Pittsburg, the City of San Ramon, the City of Richmond, the Town of Ross, the Town of San Anselmo, the City of San Pablo, the City of San Rafael, the City of Sausalito, the City of St. Helena, the Town of Tiburon, the City of Walnut Creek, and the Town of Yountville; and

WHEREAS, from time to time, the Board of Directors and its Committees delegate rights and responsibilities to the Chief Executive Officer (CEO); and

WHEREAS, on March 15, 2018, the Board of Directors adopted Resolution No. 2018-03 providing for certain delegations to the CEO for Energy Procurement; and

WHEREAS, on March 15, 2018, the Board of Directors adopted Resolution No. 2018-05 designating the CEO as the Purchasing Agent for MCE with the authority to make purchases and enter into contracts with a maximum dollar amount of \$100,000 or less; and

WHEREAS, due to the large number of purchases and contracts made by MCE, it is appropriate and more efficient to have the CEO delegate certain authorities to an Officer or Director of MCE where such authority falls within the programs or activities administered by such Officer or Director; and

WHEREAS, the Board of Directors, by this delegation of procurement, purchasing and contracting authority as described herein, shall not be divested of any such authority, but shall retain and may exercise such authority at such times as it may deem necessary and proper, at its sole discretion.

NOW, THEREFORE, BE IT RESOLVED, by the MCE Board of Directors that the CEO may delegate by written memorandum the CEO's procurement, purchasing and contracting authority provided by the Board of Directors to any Officer, including the Chief Operating Officer, or any Director for such procurement, purchases and contracts falling within the programs or activities administered by such Director.

APPROVED

PASSED AND ADOPTED at a regular meeting of the MCE Board of Directors on this 18th day of October, 2018, by the following vote:

MARIN CLEAN ENERGY

	AYES	NOES	ABSTAIN	ABSENT
County of Marin	✓			
Contra Costa County				✓
County of Napa				✓
City of American Canyon				✓
City of Belvedere	✓			
City of Benicia	✓			
City of Calistoga				✓
City of Concord	✓			
Town of Corte Madera	✓			
Town of Danville				✓
City of El Cerrito	✓			
Town of Fairfax	✓			
City of Lafayette	✓			
City of Larkspur	✓			
City of Martinez				✓
City of Mill Valley				✓
Town of Moraga	✓			
City of Napa				✓
City of Novato				✓
City of Oakley				✓
City of Pinole	✓			
City of Pittsburg				✓
City of San Ramon				✓
City of Richmond	✓			
Town of Ross	✓			
Town of San Anselmo	✓			
City of San Pablo				✓
City of San Rafael	✓			
City of Sausalito	✓			
City of St. Helena				✓
Town of Tiburon				✓
City of Walnut Creek	✓			
Town of Yountville				✓

John Sears
CHAIR, MCE

Attest:

Don Wiley
SECRETARY, MCE