

MCE
EXECUTIVE COMMITTEE MEETING
Friday, April 6, 2018
12:00 P.M.

APPROVED

MAY 04 2018

MARIN CLEAN ENERGY

One Concord Center, 2300 Clayton Road, Room 650, Concord, CA 94520
The Barbara George Conference Room, 1125 Tamalpais Avenue, San Rafael, CA 94901

Roll Call

Present:

Denise Athas, City of Novato (*San Rafael*)
Sloan Bailey, Town of Corte Madera (*San Rafael*)
Tom Butt, City of Richmond, Committee Chair (*San Rafael*)
Barbara Coler, Town of Fairfax (*San Rafael*)
Ford Greene, Town of San Anselmo (*San Rafael*)
Kevin Haroff, City of Larkspur (*San Rafael*)
Bob McCaskill, City of Belvedere (*San Rafael*)
Kate Sears, County of Marin (*San Rafael*)

Absent:

Edi Birsan, City of Concord
Lisa Blackwell, Town of Danville
Federal Glover, Contra Costa County
Dave Trotter, Town of Moraga

Staff:

Greg Brehm, Director of (*San Rafael*)
Jessica Brooks, Board Assistant (*San Rafael*)
John Dalessi, Planning and Implementation (*Dial-in*)
Katie Gaier, Manager of Human (*San Rafael*)
Darlene Jackson, Board Clerk (*San Rafael*)
Sam Kang, Resource Planning (*Dial-in*)
Justin Kudo, Deputy Director of Account Services (*San Rafael*)
David McNeil, Manager of Finance (*San Rafael*)
Enyonam Senyo-Mensah, Internal Operations Assistant (*Concord*)
Dawn Weisz, CEO (*San Rafael*)

Quorum was established and the regular Executive Committee meeting was called to order at 12:04 P.M. by Chair Tom Butt.

Agenda Item #03 – Report from Chief Executive Officer (Discussion)

In the absence of CEO Dawn Weisz, Deputy General Counsel Shalini Swaroop reported on the PCIA testimony, Director of Public Affairs Jamie Tuckey shared a video of the new MCE office in Concord, and it was announced that the 2018 Energy Efficiency Business Plan was approved.

Agenda Item #04 – Consent Calendar (Discussion/Action)

- C.1 Approval of 3.2.18 Meeting Minutes
- C.2 Monthly Budget Update
- C.3 First Agreement with Conservation Corps North Bay

Chair Butt asked for public comment and there was none.

ACTION: It was M/S/C (Greene/Athas) to **approve Consent Calendar Items C.1 and C.3.** Item C.2 was pulled for further discussion. Motion carried by unanimous roll call vote. (Abstain on C.1: Bailey) (Absent: Directors Birsan, Blackwell, Glover and Trotter.)

Agenda Item #05 – Proposed Electric Vehicle Rates for FY 2018/19 (Discussion/Action)

Justin Kudo, Deputy Director of Account Services, introduced this item and addressed questions from the Committee. Chair Butt asked for public comment and there was none.

ACTION: It was M/S/C (Bailey/Greene) to **recommend that the Board adopt proposed Electric Vehicle Rates for FY 2018/19.** Motion carried by unanimous roll call vote. (Absent: Directors, Birsan, Blackwell, Glover and Trotter.)

Agenda Item #06 – Proposed Amendment to MCE Policy 014: Investment Policy (Discussion/Action)

David McNeil, Manager of Finance, presented this item and addressed questions from the Committee. Chair Butt asked for public comment and there was none.

ACTION: It was M/S/C (McCaskill/Sears) to **recommend to the Board for approval at its next meeting the (i) proposed amended MCE Policy 014: Investment Policy and (ii) Proposed Resolution 2018-05 Authorizing Investment of Monies in the Local Agency Investment Fund.** Motion carried by unanimous roll call vote. (Absent: Directors Birsan, Blackwell, Glover and Trotter.)

Agenda Item #07 – MCE New Staff Position (Discussion/Action)

Katie Gaier, Manager of Human Resources, presented this item and addressed questions from the Committee. Chair Butt asked for public comment and there was none.

ACTION: It was M/S/C (Sears/Greene) to **approve the proposed Director of Regulatory and Legislative Policy job description and salary range.** Motion carried by unanimous roll call vote. (Absent: Directors Birsan, Blackwell, Glover and Trotter.)

The meeting was adjourned at 1:45 P.M. to the next scheduled Executive Committee Meeting on May 4, 2018.



Tom Butt, Executive Committee Chair

ATTEST:



Dawn Weisz, Chief Executive Officer