

APPROVED

MAY 19 2016

**MCE BOARD MEETING MINUTES
Thursday, April 21, 2016
7:00 P.M.
THE CHARLES F. MCGLASHAN BOARD ROOM
1125 TAMALPAIS AVENUE, SAN RAFAEL, CA 94901**

MARIN CLEAN ENERGY

Roll Call: Director Tom Butt called the regular Board meeting to order at 7:09 p.m. An established quorum was met.

Present: Tom Butt, Vice Chair, City of Richmond
Denise Athas, City of Novato
Sloan Bailey, Town of Corte Madera
Peter Lacques, Alternate, Town of Fairfax
Greg Lyman, City of El Cerrito
Bob McCaskill, City of Belvedere
Sashi McEntee, City of Mill Valley
Andrew McCullough, City of San Rafael
Alan Schwartzman, City of Benicia
Brad Wagenknecht, County of Napa
Ray Withy, City of Sausalito

Absent: Genoveva Calloway, City of San Pablo
Ford Greene, Town of San Anselmo
Kevin Haroff, City of Larkspur
Emmett O'Donnell, Town of Tiburon
Kate Sears, Chair, County of Marin
Carla Small, Town of Ross

Staff: John Dalessi, Operations & Development
Alex DiGiorgio, Community Development Manager
Carol Dorsett, Administrative Assistant
Kirby Dusel, Resource Planning & Renewable Energy Programs
Darlene Jackson, Board Clerk
David McNeil, Finance and Project Manager
Justine Parmelee, Administrative Assistant
Jamie Tuckey, Director of Public Affairs
Dawn Weisz, Chief Executive Officer

1. Board Announcements (Discussion)

There were no announcements.

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2. **Public Open Time (Discussion)**

There were no speakers.

3. **Report from Chief Executive Officer (Discussion)**

Dawn Weisz, Executive Officer reported on the following:

- MCE has been selected to receive the Green Leadership award for "Renewable Energy" at the Green California Summit, being held April 21st and April 22nd at the Sacramento Convention Center.
- There was a very strong response (20 bids received) in the Open Season bidding process. Bids included solar, wind, geothermal and small hydroelectric. Shortlist selections were discussed at the Ad Hoc Contracts Committee meeting on April 11th.
- Earth Day Event to be held at MCE Headquarters on April 22, 2016 from 10AM – 2PM to include actual launch of the Barbara George Learning Center with guest speakers.

4. **Consent Calendar (Discussion/Action)**

- C.1 3.17.16 Meeting Minutes
- C.2 Approved Contracts Update
- C.3 Monthly Budget Report
- C.4 2nd Addendum to 3rd Agreement with Troutman Sanders

Vice Chair, Butt opened the public comment period and there were no speakers.

ACTION: It was M/S/C (Lyman/Wagenknecht) to approve Consent Calendar Items C.1 through C.4. Motion carried by unanimous roll call vote: (Absent: Calloway, Greene, Haroff, O'Donnell, Sears and Small).

5. **Receive Economic Impact Analysis and Consider 1. Resolution 2016-01 Approving the Cities of American Canyon, Calistoga, Lafayette, Napa, St. Helena, Walnut Creek and the Town of Yountville as MCE Members, 2. Authorizing Amendment 10 to the MCE JPA Agreement and 3. Submittal of Addendum 4 to the MCE Revised Implementation Plan (Discussion/Action)**

Dawn Weisz, CEO, introduced this item providing brief history and summary of the inclusion process.

John Dalessi, Operations and Development Consultant, presented additional information directly related to the Economic Impact Analysis and addressed questions during Q&A.

Vice Chair, Butt opened the public comment period and there were no speakers.

ACTION: It was M/S/C (Bailey/Athas) to approve 1. Resolution 2016-01 Approving the Cities of American Canyon, Calistoga, Lafayette, Napa, St. Helena, Walnut Creek and the Town of Yountville, 2. It was M/S/C

(Bailey/Lyman) Authorizing Amendment 10 to the MCE JPA Agreement, and 3. It was M/S/C (Bailey/Wagenknecht) Approving Submittal of Addendum 4 to the MCE Revised Implementation Plan to the CPUC. Motion carried by unanimous roll call vote: (Absent: Calloway, Greene, Haroff, O'Donnell, Sears and Small).

6. Proposed Ad Hoc Audit Committee (Discussion/Action)

David McNeil, Finance and Project Manager, presented this item and addressed questions from Board members.

Vice Chair, Butt opened the public comment period and there were no speakers.

ACTION: It was M/S/C (Schwartzman/Athas) to approve creation of the Ad Hoc Audit Committee. Motion carried by unanimous roll call vote. The following Directors volunteered to participate on the Ad Hoc Audit Committee: Bob McCaskill, Sashi McEntee and Ray Withy. (Absent: Calloway, Greene, Haroff, O'Donnell, Sears and Small).

7. Policy 014: Investment Policy (Discussion)

David McNeil, Finance and Project Manager, presented this item and addressed questions from Board members.

Vice Chair, Butt opened the public comment period and there were no speakers.

ACTION: It was M/S/C (Lyman/McCullough) to approve the proposed Investment Policy 014. Motion carried by unanimous roll call vote. (Absent: Calloway, Greene, Haroff, O'Donnell, Sears and Small).

8. Communications Update (Discussion)

Alex DiGiorgio, Community Development Manager and Jamie Tuckey, Director of Public Affairs, co-presented this discussion item.

Vice Chair, Butt opened the public comment period and there were no speakers.

ACTION: No action required.

9. Board Member & Staff Matters (Discussion)

There were none.

10. Adjournment

The Board of Directors adjourned the meeting at 8:38 p.m. to the next Regular Board Meeting on May 19, 2016.


Tom Butt, Vice Chair

Attest:


Dawn Weisz, Secretary

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