

APPROVED

AUG 18 2016

MARIN CLEAN ENERGY

MCE BOARD MEETING MINUTES
Thursday, June 16, 2016
7:00 P.M.
THE CHARLES F. MCGLASHAN BOARD ROOM
1125 TAMALPAIS AVENUE, SAN RAFAEL, CA 94901

Roll Call: Director Kate Sears called the regular Board meeting to order at 7:02 p.m. An established quorum was met.

Present: Denise Athas, City of Novato
Sloan Bailey, Town of Corte Madera
Tom Butt, Vice Chair, City of Richmond
Larry Chu, Alternate, City of Larkspur
Barbara Coler, Town of Fairfax
Ford Greene, Town of San Anselmo
Greg Lyman, City of El Cerrito
Bob McCaskill, City of Belvedere
Sashi McEntee, City of Mill Valley
Emmett O'Donnell, Town of Tiburon
Elizabeth Robbins, Alternate, Town of Ross
Kate Sears, Chair, County of Marin
Bob Simmons, City of Walnut Creek
Christina Strawbridge, City of Benicia
Brad Wagenknecht, County of Napa

Absent: Genoveva Calloway, City of San Pablo
Andrew McCullough, City of San Rafael
Ray Withy, City of Sausalito

Staff: Greg Brehm, Director of Power Resources
John Dalessi, Operations & Development
Carol Dorsett, Administrative Assistant
Kirby Dusel, Resource Planning & Renewable Energy Programs
Darlene Jackson, Board Clerk
David McNeil, Finance and Project Manager
Beckie Menten, Director of Customer Programs
Justine Parmelee, Administrative Assistant
Nick Shah, Power Supply Contracts Manager
Jamie Tuckey, Director of Public Affairs
Dawn Weisz, Chief Executive Officer

1. Swearing in of New Board Member Bob Simmons

CEO Weisz conducted the Oath of Office with new Board Member Bob Simmons from the City of Walnut Creek. A round of applause followed and Directors welcomed Director Simmons.

2. Board Announcements (Discussion)

There were no announcements.

3. Public Open Time (Discussion)

There were no speakers.

4. Report from Chief Executive Officer (Discussion)

Dawn Weisz, Executive Officer reported on the following:

- There will be no July Board Meeting. The next meeting is scheduled for August 18th.
- Reminder to all regarding the MCE Board Retreat scheduled for Thursday, September 29th from 9AM – 4PM.
- The July Technical Committee is cancelled due to the 4th of July Holiday.
- Board Changes: Welcomed newly appointed Board Representatives Bob Simmons from Walnut Creek (alternate, Justin Wedel) and Brandt Andersson from Lafayette (alternate, Mark Mitchell); Congratulations to Director Brad Wagenknecht who has been recommended by the City Council Appointments Committee as the likely representative for all five of the Napa Cities and, Director Carla Small, who joined the MCE Board in July, 2012, has stepped off of our Board as she is moving to the City of Novato and leaving her City Council. The Board will be advised if Ross decides to appoint a new representative, or designate a different representative from another city in Marin.
- PCIA letters will soon be sent out to each member jurisdiction interested in signing on to request for transparency in data and other items.

5. Consent Calendar (Discussion/Action)

- C.1 5.19.16 Meeting Minutes
- C.2 Approved Contracts Update
- C.3 Monthly Budget Report
- C.4 Resolution 2016-05 Restating and Confirming Authority for Power Procurement and other Expenditures
- C.5 Agreements Related to MCE Solar One Project including: Addendum to 1st Agreement with Net Electric, Inc. and Agreement with BAP Power Corporation for Project Management Services

Chair Sears opened the public comment period and there were no speakers.

ACTION: It was M/S/C (Wagenknecht/Lyman) to approve Consent Calendar Items C.1 through C.5. Motion carried by unanimous roll call vote: (Abstain on C.1: McEntee and Chu) (Absent: Calloway, McCullough, and Withy).

6. MCE Rates Adjustment for FY 2016/17 (Discussion/Action)

John Dalessi, Operations and Development Consultant, introduced this item, presented information directly related to the proposed revenue allocation and revenue comparison to PG&E rate benchmarks and addressed questions from Board members.

Chair Sears opened the public comment period and there were no speakers.

ACTION: It was M/S/C (Greene/Lyman) to approve rates for FY 2016/17 as presented and contained in Attachment A to become effective September 1, 2016. Motion carried by unanimous roll call vote. (Absent: Calloway, McCullough and Withy).

7. Budget Amendment for FY 2016/17 (Discussion/Action)

David McNeil, Finance and Project Manager, presented this item and addressed questions from Board members.

Chair Sears opened the public comment period and there were no speakers.

ACTION: It was M/S/C (Bailey/McCaskill) to approve the Amendment to the Operating Budget for FY 2016/17. Motion carried by unanimous roll call vote. (Absent: Calloway, McCullough and Withy).

8. MCE Power Supply Update (Discussion)

Greg Brehm, Director of Power Resources, presented this discussion item and addressed questions from Board members.

Chair Sears opened the public comment period and there were no speakers.

ACTION: No action required

9. Agreement with ZGlobal, Inc. for Scheduling Services (Discussion/Action)

Nick Shah, Power Supply Contracts Manager, presented this item and addressed questions from Board members.

Chair Sears opened the public comment period and there were no speakers.

ACTION: It was M/S/C (Lyman/Greene) to authorize approval of Agreement with ZGlobal, Inc. for Scheduling Services. Motion carried by unanimous roll call vote. (Absent: Calloway, McCullough and Withy).

10. MCE Strategic Plan (Discussion/Action)

Sarah Estes-Smith, Director of Internal Operations, introduced this item and addressed questions from Board members.

Chair Sears opened the public comment period and there were no speakers.

Noted: Director Coler left meeting prior to the vote.

ACTION: It was M/S/C (Bailey/Lyman) to approve the Vision Statement and Strategic Plan for implementation through March 2019. Motion carried by unanimous roll call vote. (Absent: Calloway, Coler, McCullough and Withy).

11. Customer Programs Update (Discussion)

Beckie Menten, Director of Customer Programs, presented this discussion item and addressed questions from Board members.

Chair Sears opened the public comment period and there were no speakers.

ACTION: No action required

12. Communications Update (Discussion)

Jamie Tuckey, Director of Public Affairs, presented this discussion item and addressed questions from Board members.

Chair Sears opened the public comment period and there were no speakers.

ACTION: No action required

13. Board Member & Staff Matters (Discussion)

There were none.

14. Adjournment

The Board of Directors adjourned the meeting at 9:22 p.m. to the next Regular Board Meeting on August 18, 2016.



Kate Sears, Chair

Attest:



Dawn Weisz, Secretary

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