



**Marin Clean Energy  
Executive Committee Meeting  
Wednesday, December 17, 2014  
10:00 A.M.**

Dawn Weisz  
Executive Officer

Kathrin Sears  
Chair  
County of Marin

Tom Butt  
Vice Chair  
City of Richmond

Bob McCaskill  
City of Belvedere

Sloan C. Bailey  
Town of Corte Madera

Larry Bragman  
Town of Fairfax

Kevin Haroff  
City of Larkspur

Garry Lion  
City of Mill Valley

Brad Wagenknecht  
County of Napa

Denise Athas  
City of Novato

Carla Small  
Town of Ross

Ford Greene  
Town of San Anselmo

Genoveva Calloway  
City of San Pablo

Ray Withy  
City of Sausalito

Emmett O'Donnell  
Town of Tiburon

1 (888) 632-3674  
[mceCleanEnergy.org](http://mceCleanEnergy.org)

781 Lincoln Ave., #320  
San Rafael, CA 94901

**San Rafael Corporate Center, Boro Room  
750 Lindaro Street, San Rafael, CA 94901**

**Agenda Page 1 of 1**

1. Board Announcements (Discussion)
2. Public Open Time (Discussion)
3. Report from Executive Officer (Discussion)
4. Approval of 11.19.14 Meeting Minutes (Discussion/Action)
5. MCE Service Area, Governance, and Support for new CCAs (Discussion)
6. Review 2.5.15 Draft Board Agenda (Discussion)
7. Members & Staff Matters (Discussion)
8. Adjourn



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**MARIN CLEAN ENERGY  
EXECUTIVE COMMITTEE MEETING  
WEDNESDAY, NOVEMBER 19, 2014  
9:00 A.M.  
SAN RAFAEL CORPORATE CENTER, BORO ROOM  
750 LINDARO STREET, SAN RAFAEL, CA 94901**

**Roll Call**

**Present:**

Kate Sears, County of Marin  
Tom Butt, City of Richmond  
Denise Athas, City of Novato  
Sloan Bailey, Town of Corte Madera  
Kevin Haroff, City of Larkspur  
Bob McCaskill, City of Belvedere

**Absent:** Ford Greene, Town of San Anselmo

**Staff:** Dawn Weisz, Executive Officer  
Beth Kelly, Legal Director  
Shalini Swaroop, Legal Counsel  
Martha Serianz, Regulatory Assistant  
Alex DiGiorgio, Community Affairs Representative  
Emily Goodwin, Director of Internal Operations

**Agenda Item #4 – Approval of 10.15.14 Minutes (Discussion/Action)**

**M/s Bailey/McCaskill (passed 4-0) the approval of the 8.20.14 Executive Committee minutes. Directors Sears and Haroff abstained. Director Greene was absent.**

**Agenda Item #5 – McGlashan Advocacy Awards Nominations (Discussion/Action)**

**M/s Butt/Bailey (passed 6-0) approved the nomination of Doria Robinson as the 2014 McGlashan Advocacy Award recipient. Director Greene was absent.**

**Agenda Item #7 – New MCE Staff Positions (Discussion/Action)**

**M/s Butt/Haroff (passed 6-0) approved the new MCE staff positions as discussed and recommended they be presented to the full Board in December. Director Greene was absent.**

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**ATTEST:**

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**Dawn Weisz, Executive Officer**



# MCE Service Area, Governance and Support for New CCAs



# Membership Processes

## **Policy 007: New Customer Communities** (Sept. 2013)

*MCE's policy is to explore and support customer electric service in new communities to further agency goals according to defined criteria.*

### **Affiliate Membership Process**

*Within 30 miles, customer base of 40,000 or less*

- 4 membership requests
- 3 complete
- 1 pending

### **Special Consideration Membership Process**

*Beyond 30 miles, customer base greater than 40,000*

- No process established to-date

# Planned MCE Enrollments

## Enrollments scheduled for:

- County of Napa (Feb. 2015), 16,000 customers
- City of San Pablo (May 2015 ), 10,000 customers
- City of Benicia (May 2015), 6,500 customers

## Pending request:

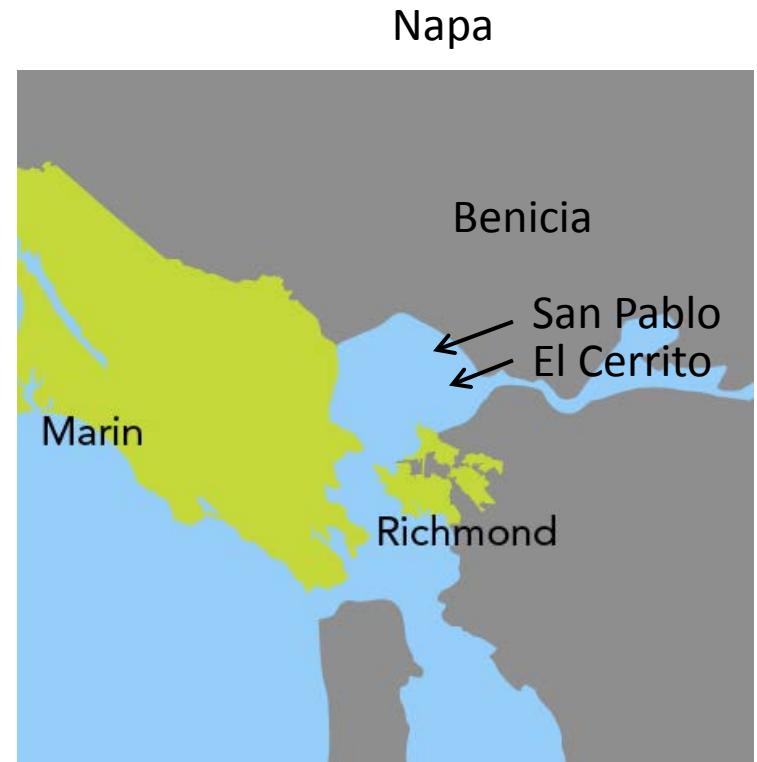
- City of El Cerrito, 5,500 customers

## New customers for 2015:

32,500 – 38,000

## Size of MCE Board for 2015:

16-17 Members



# Next Steps Related to Expansion

- Complete procurement/enrollment activities for pending communities; focus internal efforts on existing customer base and newly enrolling communities.
- Defer new membership analysis activity until Q3 2015.
- In mid-2015 report to Board on results of new enrollments and any relevant impacts.
- Future expansion may be subjected to specific locations or time horizons.

# Next Steps Related to New CCAs

## **Support for new CCA efforts and statewide action**

- MCE will continue to participate in or host educational events and/or webinars to help local governments learn about and begin steps towards CCA formation
- MCE will continue to provide direct support (informally or under contract) to CCAs in the process of launching
- MCE will participate in statewide efforts to address regulatory and legislative CCA issues



# MCE Policy-Setting and Governance

## **As MCE Board grows should Board and Executive Committee Functions be adjusted in any way?**

- Should additional policy-setting activity be delegated to Executive Committee for action?
- Should full Board meet less often?
- Should each County have at least one representative on the Executive Committee?
- Are there other structural or governance changes that should be considered?



**Marin Clean Energy  
Board of Directors Meeting  
Thursday, February 5, 2015  
7:00 P.M.**

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**Agenda Page 1 of 2**

1. Swearing in of New MCE Board Members
2. Board Announcements (Discussion)
3. Public Open Time (Discussion)
4. Report from Executive Officer (Discussion)
5. Consent Calendar (Discussion/Action)
  - C.1 12.4.14 Board Minutes
  - C.2 Approved Contracts Update
  - C.3 2<sup>nd</sup> Addendum to 3<sup>rd</sup> Agreement with Ellison Schneider & Harris
6. Resolution 2014-09 Honoring Board Member Lawrence W. Bragman (Discussion/Action)
7. Monthly Budget Report (Discussion)
8. Budget Adjustment for FY 2014/15 (Discussion/Action)
9. Proposed Budget for FY 2015/16 (Discussion/Action)
10. Proposed Rates for FY 2015/16 (Discussion/Action)





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11. Update on Office Space Transition (Discussion)
12. Energy Efficiency Update (Discussion)
13. Communications Update (Discussion)
14. Regulatory and Legislative Update (Discussion)
15. Board Member & Staff Matters (Discussion)
16. Adjourn

