



Executive Committee Meeting
Wednesday, May 4, 2016
10:00 A.M.

The Barbara George Conference Room
1125 Tamalpais Avenue, San Rafael, CA 94901

Agenda Page 1 of 1

Kathrin Sears, Chair
County of Marin

Tom Butt, Vice Chair
City of Richmond

Bob McCaskill
City of Belvedere

Alan Schwartzman
City of Benicia

Sloan C. Bailey
Town of Corte Madera

Greg Lyman
City of El Cerrito

Barbara Coler
Town of Fairfax

Kevin Haroff
City of Larkspur

Sashi McEntee
City of Mill Valley

Brad Wagenknecht
County of Napa

Denise Athas
City of Novato

Carla Small
Town of Ross

Ford Greene
Town of San Anselmo

Genoveva Calloway
City of San Pablo

Andrew McCullough
City of San Rafael

Ray Withy
City of Sausalito

Emmett O'Donnell
Town of Tiburon

1. Board Announcements (Discussion)
2. Public Open Time (Discussion)
3. Report from Chief Executive Officer (Discussion)
4. Approval of 4.6.16 Meeting Minutes (Discussion/Action)
5. Preliminary Discussion Regarding Budget Adjustment and Potential Rate Adjustment for FY 2016/17 (Discussion/Action)
6. Draft MCE Standing Committee Overview (Discussion/Action)
7. Draft Resolution 2016-02 of MCE to Authorize Multi-City Board Representation (Discussion/Action)
8. New Community Outreach Update (Discussion)
9. Review Draft 5.19.16 Board Agenda (Discussion)
10. Committee Member & Staff Matters (Discussion)
11. Adjourn

1125 Tamalpais Avenue
San Rafael, CA 94901

1 (888) 632-3674
mceCleanEnergy.org



Agenda material can be inspected at 1125 Tamalpais Avenue, San Rafael, CA 94901 on the Mission Avenue side of the building. The meeting facilities are in accessible locations. If you are a person with a disability and require this document in an alternate format (example: Braille, Large Print, Audiotape, CD-ROM), you may request it by using the contact information below. If you require accommodation (example: ASL Interpreter, reader, note taker) to participate in any MCE program, service or activity, you may request an accommodation by calling (415) 464-6032 (voice) or 711 for the California Relay Service or by e-mail at djackson@mceCleanEnergy.org not less than four work days in advance of the event.

**MARIN CLEAN ENERGY
EXECUTIVE COMMITTEE MEETING
Wednesday, April 6, 2016
10:00 A.M.**

**The Barbara George Conference Room
1125 Tamalpais Avenue, San Rafael, CA 94901**

Roll Call

Present:

Denise Athas, City of Novato
Sloan Bailey, Town of Corte Madera
Tom Butt, City of Richmond
Ford Greene, Town of San Anselmo
Bob McCaskill, City of Belvedere
Kate Sears, County of Marin

Absent:

Kevin Haroff, City of Larkspur

Staff:

Alex DiGiorgio, Community Development Manager
Sarah Estes-Smith, Director of Internal Operations
David McNeil, Finance and Project Manager
Jamie Tuckey, Director of Public Affairs
Dawn Weisz, Chief Executive Officer

Action Taken:

Agenda Item #4 – Approval of 3.2.16 Meeting Minutes (Discussion/Action)

M/s Bailey/Greene (passed 6-0) the approval of 3.2.16 Meeting Minutes. Director Haroff was absent.

Agenda Item #5 – Proposed Adjustments to Preparation of MCE Minutes (Discussion/Action)

M/s Sears/Athas (passed 5-1 [No: Greene]) staff directed to maintain simplified minutes and explore a way to index recording via Granicus or CMCM. Director Haroff was absent.

Agenda Item #6 – MCE Investment Policy (Discussion/Action)

M/s Sears/McCaskill (passed 6-0) the approval to develop an investment policy. Director Haroff was absent.

Agenda Item #7 – Inclusion of New Communities (Discussion)

No action required on this item.

Agenda Item #8 – MCE Branding and Community Outreach (Discussion/Action)

M/s Athas/Greene (passed 6-0) to keep “MCE” as the name of the organization at this time. Director Haroff was absent.

Agenda Item #9 – Proposed Ad Hoc Audit Committee (Discussion/Action)

M/s Bailey/McCaskill (passed 6-0) the approval of an Ad Hoc Audit Committee. Director Haroff was absent.

The meeting was adjourned to the next Executive Committee Meeting on April 6, 2016.

Tom Butt, Executive Committee Chair

ATTEST:

Dawn Weisz, Chief Executive Officer



MCE Technical Committee Overview

Draft 5/4/16

Maximum Membership: 8

Current Members: Kate Sears, County of Marin (Chair)
Kevin Haroff, City of Larkspur
Ford Greene, Town of San Anselmo
Emmett O'Donnell, City of Tiburon
Carla Small, Town of Ross
Ray Withy, City of Sausalito
Greg Lyman, City of El Cerrito

New Members: MCE strives to assemble a Technical Committee comprised of at least one county representative and one city/town representative from each county in the MCE service area. Available seats on the Technical Committee are therefore first offered to any interested and applicable Board member whose county is not yet represented by one county and one city member.

Current meeting date: First Monday of each month at 5:00pm

Scope of Authority Assigned by MCE Board of Directors:

The scope of the MCE Technical Committee is to explore, discuss and provide direction or approval on issues related to electricity supply, distributed generation, greenhouse gas emissions, energy efficiency, and other topics of a technical nature.

Frequent topics include electricity generation technology and procurement, greenhouse gas accounting and reporting, energy efficiency programs and technology, energy storage technology, net energy metering tariffs, local solar rebates, electric vehicle programs and technology, Feed-in Tariff activity and other local development, Light Green, Deep Green and Local Sol power content planning, long term integrated resource planning, regulatory compliance, and other activity related to the energy sector.

Specific Authority Includes:

- Review and discuss new technologies and potential application within MCE
- Approval of and changes to MCE's Net Energy Metering Tariff
- Approval of and changes to MCE's Feed-in Tariff
- Approval of annual GHG emissions level and related reporting

- Approval of contracts with vendors for technical programs or services, energy efficiency program or services and procurement functions or services within the Board approved budget
- Approval of power purchase agreement within Board-approved budget
- Approval of adjustments to power supply product offerings for customers
- Approval of updates to the Integrated Resource Plan
- Recommendation to Board regarding any contracts with technical vendors outside of Board approved budget
- Recommendation to Board regarding any power purchase agreements outside of Board-approved budget



MCE Executive Committee

Draft 5/4/16

Maximum Membership: 8

Current Members: Tom Butt, City of Richmond (Chair)
Denise Athas, City of Novato
Sloan Bailey, Town of Corte Madera
Ford Greene, Town of San Anselmo
Kevin Haroff, City of Larkspur
Bob McCaskill, City of Belvedere
Kate Sears, County of Marin

New Members: MCE strives to assemble an Executive Committee comprised of at least one county representative and one city/town representative from each county in the MCE service area. Available seats on the Executive Committee are therefore first offered to any interested and applicable Board member whose county is not yet represented by one county and one city member.

Current meeting date: First Wednesday of each month at 10:00am

Scope of Authority Assigned by MCE Board of Directors:

The scope of the MCE Executive Committee is to explore, discuss and provide direction or approval on general issues related to MCE including legislation, regulatory compliance, strategic planning, outreach and marketing, contracts with vendors, human resources, finance and budgeting, and agenda setting for the regular MCE Board meetings and annual Board retreat.

Specific Authority Includes:

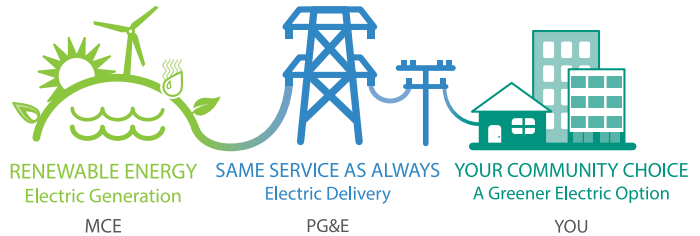
- Approval of legislative positions outside of Board-approved legislative plan
- Approval of contracts with vendors within the Board-approved budget
- Approval of new staff positions within Board-approved budget
- Approve the creation of Ad Hoc Committees (such as Ad Hoc Contracts Committee, Audit Committee or Inclusion Committee)
- Approval of recipient of honorary awards (such as the McGlashan Advocacy Award)
- Recommendations to Board regarding annual budget and any budget adjustments
- Recommendations to Board regarding rate setting
- Recommendations to Board to enter into debt
- Recommendations to Board regarding adjustments to staff benefits and compensation ranges

- Recommendations to Board regarding Policies (such as Operating Reserve Policy, Financing Policy)
- Approval of Petitions for Rulemaking or Complaints before regulatory bodies
- Approval of MCE inclusion of new communities within Board-defined parameters
- Approval of honorary resolutions (e.g. for Board Members ending service)



<CITY LOGO>

<ACCOUNT HOLDER NAME>
<ADDRESS 1>
<ADDRESS 2>
<CITY><STATE><ZIP>



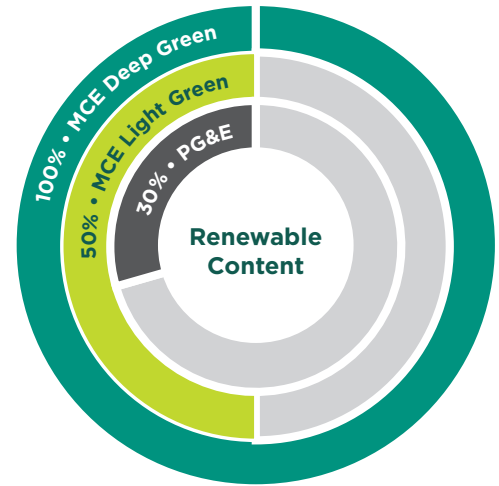
Starting this September your cleaner, affordable, electric service will start unless you choose to opt out.

The [name of city] has voted to join MCE, a not-for-profit, public agency that partners with PG&E to provide electricity generated from more renewable, non-polluting sources. Formed by the public to buy cleaner power and invest in our local economies, MCE has served Bay Area electric customers since 2010. As an MCE customer, you'll join us on a path for a cleaner planet by reducing your carbon footprint and helping [city] lower its greenhouse gas emissions.

Aside from cleaner energy sources, not much will change. You will continue to enjoy the same reliable electricity. PG&E will continue to deliver your power, maintain the wires, and provide your gas service. In addition, MCE customers benefit from:

- ⚡ **More Renewables.** More of the electricity you pay for will come from non-polluting and constantly replenishing sources. Think sun, wind, bioenergy, hydroelectricity, and geothermal heat.
- ⚡ **Energy Choices.** Before, only one electricity service was available to you and most of it came from natural gas and nuclear sources. Your city has now given you the opportunity to choose from competitively priced energy options, which are detailed on the back of this letter. Choice is power.
- ⚡ **Billing.** PG&E will still send your monthly bill, but instead of one fee that combines both your electric delivery fees and electric generation fees, your bill will show separate charges — one for **PG&E electric delivery** and one for **MCE electric generation**. MCE's generation rates will simply replace PG&E's generation rates.
- ⚡ **Local Control.** An elected official from your county will join MCE's Board of Directors to represent your community's values in MCE's decision-making. MCE member communities — **not** private shareholders — control their own energy choices.
- ⚡ **Community Investment.** MCE does not use taxpayer dollars. We reinvest in the communities we serve by providing low and stable rates, fostering local renewable development projects, and expanding energy efficiency programs.

Your MCE 50% renewable energy service starts automatically with your first PG&E billing cycle on or after September 1, 2016. If you want cleaner energy from MCE, delivered by PG&E, no action is necessary. You can also choose 100% renewable energy service from MCE. Or, if you don't want cleaner energy from MCE, you can always choose to opt out by calling 1 (888) 632-3674 or visiting: mceCleanEnergy.org/opt-out. Please have your PG&E account number on hand to complete your request.



YOUR SERVICE OPTIONS

You're welcome to choose any of these services at any time! You can expect to pay similar rates for MCE's 50% renewable energy compared to PG&E's 30% renewable energy. To see how choosing MCE will impact your bill based on your monthly usage, please visit: [mceCleanEnergy.org/\[community\]](https://mceCleanEnergy.org/[community]) or call us at 1 (888) 632-3674.

MCE LIGHT GREEN

Take no action, and you'll be enrolled in Light Green. Light Green is currently **50% renewable** — that's nearly twice as much as you're getting now.

MCE DEEP GREEN

Imagine all your electricity is pollution-free. It is when you choose Deep Green **100% renewable** energy service. It costs 1¢ more per kilowatt-hour — about \$5 per month for the typical home — than Light Green. Half of this premium funds the development of new, local renewable sites like the 10.5 megawatt MCE Solar One Project in Richmond. We invite you to enroll at: mceCleanEnergy.org/DG-enroll or call 1 (888) 632-3674.

PG&E (OPT OUT)

You can always choose to opt out and keep PG&E's **30% renewable*** generation service or one of their other options** by calling 1 (888) 632-3674 or visiting: mceCleanEnergy.org/opt-out. Please have your PG&E account number on hand to process your request.

* Based on recent reports from PG&E.

** Learn more about PG&E's service options at: pge.com

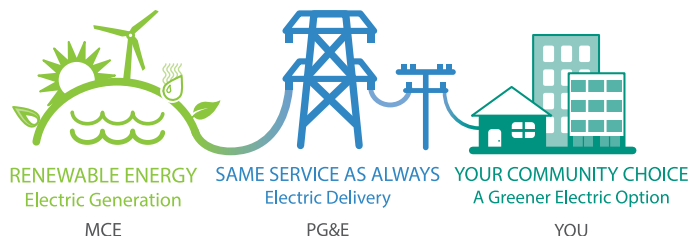
STOP BY AND SAY, "HI!"

Getting to know our customers is truly important to us. We'd love to meet you at one of our events. To see where we'll be next, please visit: [mceCleanEnergy.org/\[community\]](https://mceCleanEnergy.org/[community]).



<TOWN / CITY
LOGO>

<ACCOUNT HOLDER NAME>
<ADDRESS 1>
<ADDRESS 2>
<CITY><STATE><ZIP>



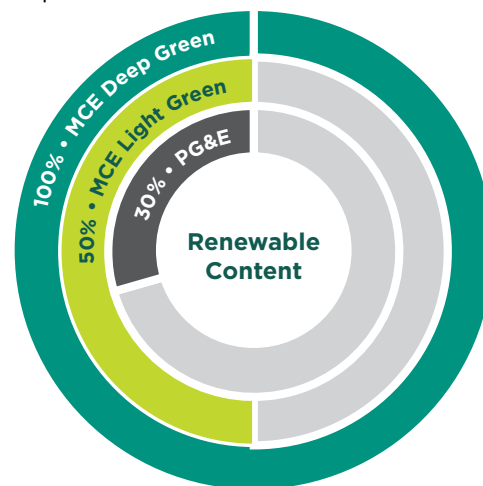
Starting this September your cleaner, affordable, electric service will start unless you choose to opt out.

The [name of city/town] has voted to join MCE, a not-for-profit, public agency that partners with PG&E to provide electricity generated from more renewable, non-polluting sources. Formed by the public to buy cleaner power and invest in our local economies, MCE has served Bay Area electric customers since 2010 and unincorporated Napa County customers since 2015. As an MCE customer, you'll join us on a path for a cleaner planet by reducing your carbon footprint and helping Napa County lower its greenhouse gas emissions.

Aside from cleaner energy sources, not much will change. You will continue to enjoy the same reliable electricity. PG&E will continue to deliver your power, maintain the wires, and provide your gas service. In addition, MCE customers benefit from:

- ⚡ **More Renewables.** More of the electricity you pay for will come from non-polluting and constantly replenishing sources. Think sun, wind, bioenergy, hydroelectricity, and geothermal heat.
- ⚡ **Energy Choices.** Before, only one electricity service was available to you and most of it came from natural gas and nuclear sources. Your city has now given you the opportunity to choose from competitively priced energy options, which are detailed on the back of this letter. Choice is power.
- ⚡ **Billing.** PG&E will still send your monthly bill, but instead of one fee that combines both your electric delivery fees and electric generation fees, your bill will show separate charges — one for **PG&E electric delivery** and one for **MCE electric generation**. MCE's generation rates will simply replace PG&E's generation rates.
- ⚡ **Local Control.** An elected official from your county will join MCE's Board of Directors to represent your community's values in MCE's decision-making. MCE member communities — **not** private shareholders — control their own energy choices.
- ⚡ **Community Investment.** MCE does not use taxpayer dollars. We reinvest in the communities we serve by providing low and stable rates, fostering local renewable development projects, and expanding energy efficiency programs.

Your MCE 50% renewable energy service starts automatically with your first PG&E billing cycle on or after September 1, 2016. If you want cleaner energy from MCE, delivered by PG&E, no action is necessary. You can also choose 100% renewable energy service from MCE. Or, if you don't want cleaner energy from MCE, you can always choose to opt out by calling 1 (888) 632-3674 or visiting: mceCleanEnergy.org/opt-out. Please have your PG&E account number on hand to complete your request.



YOUR SERVICE OPTIONS

You're welcome to choose any of these services at any time! You can expect to pay similar rates for MCE's 50% renewable energy compared to PG&E's 30% renewable energy. To see how choosing MCE will impact your bill based on your monthly usage, please visit: mceCleanEnergy.org/NapaCounty or call us at 1 (888) 632-3674.

MCE LIGHT GREEN

Take no action, and you'll be enrolled in Light Green. Light Green is currently **50% renewable** — that's nearly twice as much as you're getting now.

MCE DEEP GREEN

Imagine all your electricity is pollution-free. It is when you choose Deep Green **100% renewable** energy service. It costs 1¢ more per kilowatt-hour — about \$5 per month for the typical home — than Light Green. Half of this premium funds the development of new, local renewable sites like the 10.5 megawatt MCE Solar One Project in Richmond. We invite you to enroll at: mceCleanEnergy.org/DG-enroll or call 1 (888) 632-3674.

PG&E (OPT OUT)

You can always choose to opt out and keep PG&E's **30% renewable*** generation service or one of their other options** by calling 1 (888) 632-3674 or visiting: mceCleanEnergy.org/opt-out. Please have your PG&E account number on hand to process your request.

* Based on recent reports from PG&E.

** Learn more about PG&E's service options at: pge.com

STOP BY AND SAY, "HI!"

Getting to know our customers is truly important to us. We'd love to meet you at one of our events. To see where we'll be next, please visit: mceCleanEnergy.org/NapaCounty.



DRAFT

Board of Directors Meeting

Thursday, May 19, 2016

7:00 P.M.

**The Charles F. McGlashan Board Room
1125 Tamalpais Avenue, San Rafael, CA 94901**

Kathrin Sears, Chair
County of Marin

Tom Butt, Vice Chair
City of Richmond

Bob McCaskill
City of Belvedere

Alan Schwartzman
City of Benicia

Sloan C. Bailey
Town of Corte Madera

Greg Lyman
City of El Cerrito

Barbara Coler
Town of Fairfax

Kevin Haroff
City of Larkspur

Sashi McEntee
City of Mill Valley

Brad Wagenknecht
County of Napa

Denise Athas
City of Novato

Carla Small
Town of Ross

Ford Greene
Town of San Anselmo

Genoveva Calloway
City of San Pablo

Andrew McCullough
City of San Rafael

Ray Withy
City of Sausalito

Emmett O'Donnell
Town of Tiburon

Agenda Page 1 of 2

1. Board Announcements (Discussion)
2. Public Open Time (Discussion)
3. Report from Chief Executive Officer (Discussion)
4. Consent Calendar (Discussion/Action)
 - C.1 4.21.16 Meeting Minutes
 - C.2 Approved Contracts Update
 - C.3 Monthly Budget Report
5. Procurement Authorization for Service to New Communities (Discussion/Action)
6. Preliminary Proposed Budget Adjustment for FY 2016/17 (Discussion/Action)
7. Preliminary Proposed Rate Adjustment for FY 2016/17 (Discussion/Action)
8. Tentative: Agreement with XX for Power Supply (Discussion/Action)

1125 Tamalpais Avenue
San Rafael, CA 94901

1 (888) 632-3674
mceCleanEnergy.org



Agenda material can be inspected at 1125 Tamalpais Avenue, San Rafael, CA 94901 on the Mission Avenue side of the building. The meeting facilities are in accessible locations. If you are a person with a disability and require this document in an alternate format (example: Braille, Large Print, Audiotape, CD-ROM), you may request it by using the contact information below. If you require accommodation (example: ASL Interpreter, reader, note taker) to participate in any MCE program, service or activity, you may request an accommodation by calling (415) 464-6032 (voice) or 711 for the California Relay Service or by e-mail at djackson@mceCleanEnergy.org not less than four work days in advance of the event.



DRAFT

Board of Directors Meeting

Thursday, May 19, 2016

7:00 P.M.

**The Charles F. McGlashan Board Room
1125 Tamalpais Avenue, San Rafael, CA 94901**

Kathrin Sears, Chair
County of Marin

Tom Butt, Vice Chair
City of Richmond

Bob McCaskill
City of Belvedere

Alan Schwartzman
City of Benicia

Sloan C. Bailey
Town of Corte Madera

Greg Lyman
City of El Cerrito

Barbara Coler
Town of Fairfax

Kevin Haroff
City of Larkspur

Sashi McEntee
City of Mill Valley

Brad Wagenknecht
County of Napa

Denise Athas
City of Novato

Carla Small
Town of Ross

Ford Greene
Town of San Anselmo

Genoveva Calloway
City of San Pablo

Andrew McCullough
City of San Rafael

Ray Withy
City of Sausalito

Emmett O'Donnell
Town of Tiburon

1125 Tamalpais Avenue
San Rafael, CA 94901

1 (888) 632-3674
mceCleanEnergy.org

Agenda Page 2 of 2

- 9. Resolution 2016-02 Approving Amendment 11 to the MCE Joint Powers Authority Agreement to Authorize Multi-City Board Representation (Discussion/Action)
- 10. Board Member & Staff Matters (Discussion)
- 11. Adjourn



Agenda material can be inspected at 1125 Tamalpais Avenue, San Rafael, CA 94901 on the Mission Avenue side of the building. The meeting facilities are in accessible locations. If you are a person with a disability and require this document in an alternate format (example: Braille, Large Print, Audiotape, CD-ROM), you may request it by using the contact information below. If you require accommodation (example: ASL Interpreter, reader, note taker) to participate in any MCE program, service or activity, you may request an accommodation by calling (415) 464-6032 (voice) or 711 for the California Relay Service or by e-mail at djackson@mceCleanEnergy.org not less than four work days in advance of the event.