

MCE  
EXECUTIVE COMMITTEE MEETING  
Wednesday, August 3, 2016  
10:00 A.M.

APPROVED

SEP 07 2016

MARIN CLEAN ENERGY

The Barbara George Conference Room  
1125 Tamalpais Avenue, San Rafael, CA 94901

**Roll Call**

**Present:**

Denise Athas, City of Novato  
Tom Butt, Chair, City of Richmond  
Kevin Haroff, City of Larkspur  
Bob McCaskill, City of Belvedere  
Kate Sears, County of Marin

**Absent:**

Sloan Bailey, Town of Corte Madera  
Ford Greene, Town of San Anselmo

**Staff:**

Emily Fisher, Legal Counsel  
Elizabeth Kelly, General Counsel  
David McNeil, Finance and Project Manager  
Martha Serianz, Legal Operations Manager  
Jeremy Waen, Senior Regulatory Analyst

**Action Taken:**

**Agenda Item #4 – Consent Calendar (Discussion/Action)**

- C.1 Approval of 6.1.16 Meeting Minutes**
- C.2 Monthly Budget Update**
- C.3 1<sup>st</sup> Addendum to 4<sup>th</sup> Agreement with Troutman Sanders**
- C.4 2<sup>nd</sup> Agreement with Rising Sun Energy Center**

ACTION: It was M/S/C (McCaskill/Sears) to approve Consent Calendar Items C.1 through C.4. Motion carried by 5-0 roll call vote: (Absent: Bailey and Greene).

**Agenda Item #5 – Records Retention Policy (Discussion/Action)**

ACTION: It was M/S/C (Sears/Athas) to approve Records Retention Policy. Motion carried by 5-2 roll call vote: (Absent: Bailey and Greene).

**Agenda Item #6 – Regulatory and Legislative Update (Discussion)**

No action was required on this item.

**Agenda Item #7 – FY 2015/16 Financial Statement Presentation (Discussion)**

No action was required on this item.

**Agenda Item #8 – Review Draft 8.18.16 Board Agenda (Discussion)**

No action was required on this item.

The meeting was adjourned to the next Executive Committee Meeting on September 7, 2016.



Kate Sears for Tom Butt, Executive Committee Chair

ATTEST:



Dawn Weisz, Chief Executive Officer

**APPROVED**

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