

**APPROVED**

JAN 13 2016

**MARIN CLEAN ENERGY**

**MARIN CLEAN ENERGY  
EXECUTIVE COMMITTEE MEETING  
Wednesday, December 2, 2015  
10:00 A.M.**

**The Barbara George Conference Room  
1125 Tamalpais Avenue, San Rafael, CA 94901**

**Roll Call**

**Present:** Denise Athas, City of Novato  
Sloan Bailey, Town of Corte Madera  
Bob McCaskill, City of Belvedere  
Kate Sears, County of Marin  
Ford Greene, Town of San Anselmo

**Absent:** Tom Butt, City of Richmond  
Kevin Haroff, City of Larkspur

**Staff:** Katie Gaier, Human Resources Manager  
Elizabeth Kelly, Legal Director  
Beckie Menten, Director of Energy Efficiency  
David McNeil, Finance and Project Manager  
Alice Stover, Energy Efficiency Specialist

**Action Taken:**

**Agenda Item #3 – Approval of 11.4.15 Meeting Minutes (Discussion/Action)**

**M/s Greene/Bailey (passed 5-0) the approval of 11.4.15 Meeting Minutes. Director McCaskill abstained. Directors Butt and Haroff were absent.**

APPROVED  
JAN 13 2016

**Agenda Item #4 – MCE New Staff Positions (Discussion/Action)**

**M/s Bailey/Athas (passed 5-0) the approval of the position of Legal Assistant I and Legal Assistant II and related job descriptions and salary ranges. The approval of a fiscal 2015/16 expenditure of up to \$16,000 for salary and other expenses related to this hire. Recommend the same to the MCE Board for approval at its December meeting. Approved adding this item to the December Consent Calendar. Directors Butt and Haroff were absent.**

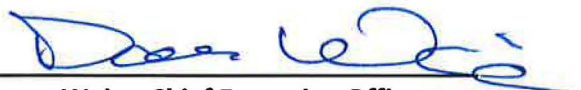
**Agenda Item #5 – Revised Retirement Plan Change (Discussion/Action)**

**M/s Bailey/McCaskill (passed 5-0) 1. Approval of the termination of the Administrative Services Agreement with PenServ Services. 2. Approval of the Request to Rescind Termination with Nationwide Retirement Solutions. Recommend the same to the MCE Board for approval at its December meeting. Directors Butt and Haroff were absent.**



Kate Sears, for Tom Butt, Executive Committee Chair

ATTEST:



Dawn Weisz, Chief Executive Officer

**APPROVED**

**JAN 13 2016**

**MARIN CLEAN ENERGY**