

MCE EXECUTIVE COMMITTEE MEETING MINUTES
Wednesday, September 4, 2024
12:00 P.M.

Present: Eli Beckman, Town of Corte Madera
Cindy Darling, City of Walnut Creek
David Fong, Town of Danville
Eduardo Martinez, City of Richmond
Lisa Motoyama, City of El Cerrito
Devin Murphy, City of Pinole
Laura Nakamura, City of Concord
Max Perrey, City of Mill Valley
Sally Wilkinson, City of Belvedere
Edi Birsan, City of Concord (City of Concord Alternate Director)

Absent: Shanelle Scales-Preston, City of Pittsburg
Holli Thier, Town of Tiburon
Maika Llorens Gulati, City of San Rafael

**Staff
& Others:** Martin Bond, Sr. Business Development Manager
Jesica Brooks, Lead Board Clerk and Executive Assistant
Nicole Busto, Manager of Marketing
Sebastian Conn, Senior Community Development Manager
Caroline Lavenue, Legal Counsel
Tanya Lomas, Internal Operations Coordinator
Javier Montalbo, Customer Programs Manager
Catalina Murphy, General Counsel
Ashley Muth, Internal Operations Coordinator
Justine Parmelee, VP of Internal Operations
Zae Perrin, VP of Customer Operations
Sol Phua, Customer Programs Specialist
Kalicia Pivrotto, Marketing Manager
Enyonam Senyo-Mensah, Office Manager
Dan Settlemyer, Internal Operations Associate
Jenna Tenney, Manager of Communications and Community Engagement
Jamie Tuckey, Chief Customer Officer
Son Tran, Internal Operations Intern
Dawn Weisz, Chief Executive Officer

1. Roll Call

Acting Chair Darling called the regular Executive Committee meeting to order at 12:05 p.m. with quorum established by roll call.

2. Board Announcements (Discussion)

Comments were made by Directors Murphy and Birsan.

3. Public Open Time (Discussion)

Acting Chair Darling opened the public comment period and there were no comments.

4. Report from Chief Executive Officer (Discussion)

CEO, Dawn Weisz introduced this item and addressed questions from Committee members.

5. Consent Calendar (Discussion/Action)

C.1 Approval of 8.7.24 Meeting minutes

Acting Chair Darling opened the public comment period and there were no comments.

Action: It was M/S/C (Beckman/Birsan) to approve **Consent Calendar Item C.1**. Motion carried by unanimous roll call vote. (Absent: Directors Gulati, Scales-Preston and Thier). Director Birsan voted in place of Director Nakamura for this item.

6. Marin Community Foundation Grant Award Acceptance: Training the Next Generation, Marin's Green Workforce (Discussion/Action)

Tyla Brown, Partnership Development Manager, presented this item and addressed questions from Committee members.

Acting Chair Darling opened the public comment period and there were no comments.

Action: It was M/S/C (Nakamura/Martinez) to approve the proposed Marin Community Foundation Grant Agreement. Motion carried by unanimous roll call vote (Absent: Directors Gulati, Scales-Preston and Thier).

7. Suggested Next Steps for Streamlining Board Meetings and Coordination (Discussion/Action)

Dawn Weisz, CEO, and Caroline Lavenue, Counsel, presented this item and addressed questions from Committee members.

Acting Chair Darling opened the public comment period and there were no comments.

Action: No action was taken.

8. Website and Brand Refresh (Discussion)

Nicole Busto, Manager of Marketing, presented this item and addressed questions from Committee members.

Acting Chair Darling opened the public comment period and there were no comments.

Action: No action required.

9. Draft 9.19.24 Board Agenda (Discussion)

Jamie Tuckey, Chief Customer Officer, presented this item and addressed questions from Committee members.

Acting Chair Darling opened the public comment period and there were no comments.

Action: No action required.

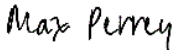
10. Committee & Staff Matters (Discussion)

There were no comments.

11. Adjournment

Acting Chair Darling adjourned the meeting at 1:45 p.m. to the next scheduled Executive Committee Meeting on October 2, 2024.

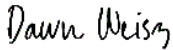
Signed by:



E29D04F5F73B493...
Cindy Darling, Acting Chair

Attest:

Signed by:



A598784136FC4F8...
Dawn Weisz, Secretary