

MCE EXECUTIVE COMMITTEE MEETING MINUTES
Wednesday, June 5, 2024
12:00 P.M.

Present: Sally Wilkinson, City of Belvedere, joined at 12:05 pm
Edi Birsan, Alternate, City of Concord
David Fong, Town of Danville
Gabriel Quinto, City of El Cerrito
Max Perrey, City of Mill Valley
Devin Murphy, City of Pinole, joined at 12:35 pm
Shanelle Scales-Preston, City of Pittsburg
Eduardo Martinez, City of Richmond, joined at 12:19 pm
Holli Thier, Town of Tiburon, joined at 12:40 pm
Cindy Darling, City of Walnut Creek

Absent: Eli Beckman, Town of Corte Madera
Maika Llorens Gulati, City of San Rafael

Staff

& Others: Tyla Brown, Partnership Development Manager
Sebastian Conn, Senior Community Development Manager
Darlene Jackson, Board Clerk and Executive Assistant to the CEO
Vicken Kasarjian, Chief Operating Officer
Tanya Lomas, Internal Operations Coordinator
Enyonam Senyo-Mensah, Office Manager
Ashley Muth, Internal Operations Coordinator
Garth Salisbury, Chief Financial Officer and Treasurer
Elbie Siebert, Community Development Fellow
Daniel Settlemyer, Internal Operations Associate
Maira Strauss, Director of Finance
Dawn Weisz, Chief Executive Officer

1. Roll Call

Chair Perrey called the regular Executive Committee meeting to order at 12:00 p.m. with quorum established by roll call.

2. Board Announcements (Discussion)

There were no comments.

3. Public Open Time (Discussion)

Chair Perrey opened the public comment period and there were no comments.

4. Report from Chief Executive Officer (Discussion)

CEO Dawn Weisz introduced this item and addressed questions from Committee members.

5. Consent Calendar (Discussion/Action)

C.1 Approval of 5.1.24 Meeting Minutes

C.2 Proposed Amendment to MCE Policy 013: Reserved Policy

Chair Perrey opened the public comment period and there were no comments.

Action: Consent Calendar Item C.2 was pulled for further discussion.

It was M/S/C (Birsan/Martinez) to **approve Consent Calendar item C.1.**
Motion carried by unanimous roll call vote.

It was M/S/C (Darling/Quinto) to **approve Consent Calendar item C.2.**
Motion carried by unanimous roll call vote.

(Absent: Directors Beckman and Llorens-Gulati).

6. Proposed Fiscal Year 2023/2024 Deferral to MCE's Operating Reserve Fund (Discussion/Action)

CFO and Treasurer Garth Salisbury presented this item and addressed questions from Committee members.

Chair Perrey opened the public comment period and there were no comments.

Action: It was M/S/C (Birsan/Darling) to approve Proposed Fiscal Year 2023/2024 Deferral to MCE's Operating Reserve Fund. (Absent: Directors Beckman and Llorens-Gulati).

7. 2024 Youth Outreach Campaign Update (Discussion)

Elbie Siebert, Community Development Fellow and Tyla Brown, Community Development Manager, presented this item and addressed questions from Committee members.

Chair Perrey opened the public comment period and there were no comments.

Action: No action required.

8. Review Draft 6.20.24 Board Agenda (Discussion)

CEO Dawn Weisz presented this item.

9. Committee & Staff Matters (Discussion)

CEO Dawn Weisz provided information concerning the upcoming 2024 Board Retreat.

10. Adjournment

Chair Perrey adjourned the meeting at 1:08 p.m. to the next scheduled Executive Committee Meeting on July 3, 2024.

Signed by:

Max Perrey

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Max Perrey, Chair

Attest:

Signed by:

Dawn Weisz

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Dawn Weisz, Secretary