

MCE EXECUTIVE COMMITTEE MEETING MINUTES
Wednesday, November 1, 2023
12:00 P.M.

Present: Eli Beckman, Town of Corte Madera
Edi Birsan, City of Concord
Cindy Darling, City of Walnut Creek
Eduardo Martinez, City of Richmond
Devin Murphy, City of Pinole
Gabriel Quinto, City of El Cerrito
Shanelle Scales-Preston, City of Pittsburg
Sally Wilkinson, City of Belvedere

Absent: David Fong, Town of Danville
Max Perrey, City of Mill Valley
Holli Thier, Town of Tiburon

**Staff
& Others:** Jessica Brooks, Board Clerk
Darlene Jackson, Lead Board Clerk
Vicken Kasarjian, Chief Operating Officer
Shaheen Khan, VP of Human Resources, Diversity & Inclusion
Tanya Lomas, Internal Operations Assistant
Catalina Murphy, General Counsel
Ashley Muth, Internal Operations Assistant
Daniel Settlemyer, Internal Operations Coordinator
Jamie Tuckey, Chief of Staff
Alden Walden, Consultant, PEA
Dawn Weisz, Chief Executive Officer

1. Roll Call/Quorum

Acting Chair Quinto called the regular Executive Committee meeting to order at 12:11 p.m. with quorum established by roll call.

2. Public Open Time (Discussion)

Acting Chair Quinto opened the public comment period and there no comments.

CLOSED SESSION

Conference with Labor Negotiator
Agency Designated Representative: Executive Committee Chair
Unrepresented Employee: Chief Executive Officer
Public Employee Performance Evaluation: Chief Executive Officer

The Committee adjourned to Closed Session at 12:14 p.m.

The Committee reconvened in open session at 1:23 p.m. Acting Chair Quinto reported out from the closed session that direction was given to staff.

3. **Roll Call/Quorum**

Quorum was established by roll call.

4. **Board Announcements (Discussion)**

There were no comments.

5. **Public Open Time (Discussion)**

Acting Chair Quinto opened the public comment period and there no comments.

6. **Report from Chief Executive Officer (Discussion)**

CEO, Dawn Weisz, introduced this item and addressed questions from Committee members.

7. **Consent Calendar (Discussion/Action)**

C.1 Approval of 10.4.23 Meeting Minutes

Acting Chair Quinto opened the public comment period and there were no comments.

Action: It was M/S/C (Murphy/Birsan) to approve Consent Calendar item C.1. Motion carried by unanimous roll call vote. (Absent: Directors Fong, Perrey, Scales-Preston, and Thier).
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8. **Resolution No. 2023-12 Establishing the Annual Compensation for the Chief Executive Officer (Discussion/Action)**

The item was not voted on and will be considered at a future meeting.

9. **City of Hercules Membership Request and Analysis (Discussion/Action)**

Jenna Tenney, Manager of Communications and Community Engagement and Alden Walden, Consultant with PEA, presented this item and addressed questions from Committee members.

Acting Chair Quinto opened the public comment period and there were no comments.

Action: It was M/S/C (Darling/Murphy) to recommend that the Board of Directors:

- Approve Resolution 2023-13 Approving the City of Hercules as a Member,
- Approve Amendment 16 to the MCE JPA Agreement, and
- Direct staff to submit Addendum No. 9 to the MCE Implementation Plan and Statement of Intent to the CPUC.

Motion carried by unanimous roll call vote. (Absent: Directors Fong, Perrey, Scales-Preston, and Thier).

10. Draft 11.16.23 Board Agenda (Discussion)

Dawn Weisz, CEO, presented this item and addressed questions from Committee members.

Acting Chair Quinto opened the public comment period and there were no comments.

Action: No action required.

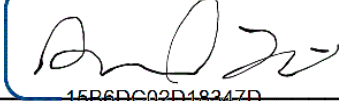
11. Committee Matters & Staff Matters (Discussion)

Comments were made by Directors Birsan, Wilkinson, and Murphy.

12. Adjournment

Acting Chair Quinto adjourned the meeting at 2:12 p.m. to the next scheduled Executive Committee Meeting on December 1, 2023.

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Gabriel Quinto, Acting Chair

Attest:

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Dawn Weisz, Secretary