

MCE SPECIAL EXECUTIVE COMMITTEE MEETING MINUTES
Thursday, November 21, 2024
9:00 A.M.

Call to Order: Chair Perrey called the Special Meeting to order at 9:10 a.m.

Present: Eli Beckman, Town of Corte Madera
Cindy Darling, City of Walnut Creek
David Fong, Town of Danville
Maika Llorens Gulati, City of San Rafael
Eduardo Martinez, City of Richmond
Gabriel Quinto, City of El Cerrito
Laura Nakamura, City of Concord
Max Perrey, City of Mill Valley, Chair
Mathew Salter, Town of Ross
Sally Wilkinson, City of Belvedere

Absent: Devin Murphy, City of Pinole
Shanelle Scales-Preston, City of Pittsburg

**Staff
& Others:** Vicken Kasarjian, COO
Caroline Lavenue, Legal Counsel
Catalina Murphy, General Counsel
Justine Parmelee, VP of Internal Operations
Jamie Tuckey, Chief of Staff
Dawn Weisz, CEO

1. Public Open Time (Discussion)

There were no comments.

1. Review Agenda, Establish Ground Rules and Identify Desired Outcomes from this Session, 9:00 - 9:20 AM (Discussion)

Action: Discussion only – No Action taken.

2. It's a RELAY Race - Roles, Expectation, Lanes, Approaches and You, 9:20 – 9:50 AM (Discussion)

Action: Discussion only – No Action taken.

3. Discussion on Suggested Next Steps for Streamlined Board Meetings and Coordination, 9:50 – 11:00 AM (Discussion)

Action: Discussion only – No Action taken.

4. Characteristics of Effective Groups, 11:00 – 11:50 AM (Discussion)

Action: Discussion only – No Action taken.

Lunch 11:50 AM -12:45 PM

- 5. Stages of Group/Team Development, 12:50 – 1:45 PM (Discussion)**
The Executive Committee is a formal group/team, and as such will experience five stages of development: 1) Exploring; 2) Testing; 3) Harmonizing; 4) Individuating; and 5) Performing. In this segment, each of these stages will be described accompanied by a group discussion. Refer to handout.

Action: Discussion only – No Action taken.

- 6. Strategies for Creating a More Effective Executive Committee, 1:45 – 2:20 PM (Discussion)**

Action: Discussion only – No Action taken.

- 7. Practical Advice from other Elected Officials, 2:20 – 2:45 PM (Discussion)**

Action: Discussion only – No Action taken.

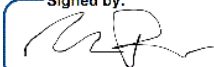
- 8. Wrap up and Next Steps, 2:45 – 3:00 PM (Discussion)**

Action: Discussion only – No Action taken.

- 9. Adjourn**

Chair Perrey adjourned the Special Meeting at 2:30 p.m. to the next Regular Board Meeting on December 4, 2024.

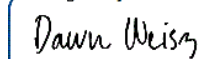
Signed by:



E29D04F6F73B483...
Max Perrey, Chair

Attest:

Signed by:



A598780136FBC4F8...
Dawn Weisz, Secretary