

MCE SPECIAL EXECUTIVE COMMITTEE MEETING MINUTES
Thursday, August 28, 2025
10:30 A.M.

Present: Barbara Coler, Town of Fairfax
Cindy Darling, City of Walnut Creek
Laura Nakamura, City of Concord
Max Perrey, City of Mill Valley, Chair
Eli Beckman, Town of Corte Madera
Sally Wilkinson, City of Belvedere

Absent: Maika Llorens Gulati, City of San Rafael
Devin Murphy, City of Pinole
Gabriel Quinto, City of El Cerrito
Shanelle Scales-Preston, County of Contra Costa

**Staff
& Others:** Jared Blanton, VP of Public Affairs
Jesica Brooks, Lead Board Clerk and Executive Assistant
Vicken Kasarjian, Chief Operations Officer
Tanya Lomas, Board Clerk Associate
Michael Maher, Maher Accountancy
Catalina Murphy, General Counsel
Ashley Muth, Internal Operations Associate
Efren Oxlaj, Manager of Finance
Justine Parmelee, VP of Internal Operations
Mike Rodriguez-Vargas, Internal Operations Assistant
Dan Settlemeyer, Internal Operations Associate
Maíra Strauss, VP of Finance
Ryan Theiler, Baker Tilly
Dawn Weisz, Chief Executive Officer
Aaron Worthman, Baker Tilly

1. Roll Call

Chair Perrey called the regular Executive Committee meeting to order at 10:53 a.m. with quorum established by roll call.

2. Board Announcements (Discussion)

There were no comments.

3. Public Open Time (Discussion)

Chair Perrey opened the public comment period and there were no comments.

4. Report from Chief Executive Officer (Discussion)

CEO, Dawn Weisz, introduced this item and addressed questions from Committee members.

5. Consent Calendar (Discussion/Action)

C.1 Approval of 7.7.25 Meeting Minutes

C.2 Review 9.18.25 Draft Board Agenda

Chair Perrey opened the public comment period and there were no comments.

Action: It was M/S/C (Darling/Beckman) to approve Consent **Calendar C.1 and C.2**. Motion carried by unanimous roll call vote. (Absent: Llorens Gulati, Murphy, Quinto, Scales-Preston). Note, C.1 had a clerical edit, which was approved within this action.

6. Review of Draft FY 2024/25 Financial Statements and Draft of Write Up on Currently Known Facts, Decisions, or Conditions (Discussion)

Maira Strauss, VP of Finance and Efren Oxlaj, Manager of Finance presented this item and addressed questions from Committee members.

Chair Perrey opened the public comment period and there were comments by Dan Segedin and Stephanie Andre.

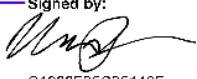
Action: No action required.

7. Committee & Staff Matters (Discussion)

There were no comments.

8. Adjournment

Chair Perrey adjourned the meeting at 11:50 a.m. to the next scheduled Executive Committee Meeting on October 6, 2025.

Signed by:

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Max Perrey, Chair

Attest:
Signed by:

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Dawn Weisz, Secretary