



December 11, 2025

Dear Director Kullaway and signatories,

I received your letter dated December 9, 2025 requesting two agenda items for the January Board meeting. As you may recall from the November Board meeting, I introduced the governance assessment, not staff, and I shared that it will be placed on the agenda for the full Board to discuss at the January meeting. No formal steps are being taken to initiate the governance assessment before we can discuss it as a Board in the January meeting.

This agenda item has already been included in the draft January Board agenda provided in the December Executive Committee packet (linked [here](#)). Director Andre and Director Wilkinson serve on the Executive Committee, and they were both in attendance when this draft agenda was presented and approved.

The requested agenda item on voting process was also discussed in the December Executive Committee meeting. As you will see in the video [link](#) to the meeting, Director Wilkinson expressed an interest in this item, and I agreed that it would be added. Both Director Andre and Wilkinson were present when these items were discussed and approved.

If you or the signatories have any further questions, feel free to reach out anytime. I always appreciate opportunities to connect.

I wish you a happy holiday season and I look forward to ongoing partnership towards our common goals.

Sincerely,

Shanelle Scales-Preston
Chair, MCE Board of Directors