

MCE EXECUTIVE COMMITTEE MEETING MINUTES
Monday, December 1, 2025
12:00 P.M.

Present: Stephanie Andre, City of Larkspur
Barbara Coler, Town of Fairfax
Cindy Darling, City of Walnut Creek
Maika Llorens Gulati, City of San Rafael, left at 1:58 p.m.
Devin Murphy, City of Pinole
Laura Nakamura, City of Concord
Max Perrey, City of Mill Valley, Chair
Gabriel Quinto, City of El Cerrito
Shanelle Scales-Preston, County of Contra Costa
Sally Wilkinson, City of Belvedere, left at 2:36 p.m.

Absent: Eli Beckman, Town of Corte Madera

**Staff
& Others:** Jared Blanton, VP of Public Affairs
Jesica Brooks, Lead Board Clerk and Executive Assistant
Sebastian Conn, Senior Community Development Manager
Kiara Donato, Community Development Manager
Vicken Kasarjian, Chief Operations Officer
Tanya Lomas, Board Clerk Associate
Linda Lye, Senior Legal Counsel
Catalina Murphy, General Counsel
Ashley Muth, Internal Operations Associate
Justine Parmelee, VP of Internal Operations
Zae Perrin, VP of Customer Operations
Mike Rodriguez-Vargas, Internal Operations Assistant
Dan Settlemyer, Internal Operations Associate
Enyonam Senyo-Mensah, Internal Operations Manager
Jamie Tuckey, Chief Customer Officer

1. Roll Call

Chair Perrey called the regular Executive Committee meeting to order at 12:00 p.m. with quorum established by roll call.

2. Board Announcements (Discussion)

Chair Perrey opened the floor for board announcements and comments were made by Director Andre.

3. Public Open Time (Discussion)

Chair Perrey opened the public comment period and comments were made by members of the public, Ken Strong, Alicia Minyen, Dan Segedin, Mimi Willard, Marc Joffe, Jody Timms, and Robert Miller.

4. Report from Chief Executive Officer (Discussion)

Jamie Tuckey, Chief Customer Officer, introduced this item and addressed questions from Committee members.

5. Consent Calendar (Discussion/Action)

- C.1 Approval of 11.3.25 Meeting Minutes
- C.2 Proposed First Amendment to Fifth Agreement with Strategic Energy Innovations
- C.3 Proposed Schedule A.5 to Master Services Agreement with Association for Energy Affordability, Inc.
- C.4 Proposed Schedule A.6 to Master Services Agreement with Association for Energy Affordability, Inc.
- C.5 Review Draft 1.15.26 Board Agenda

Director Wilkinson requested that Item C.5 be pulled from the consent calendar for discussion. The Chair accepted the request and opened the floor for questions and comments from committee members.

Chair Perrey opened the public comment period and there were no comments.

Action 1: It was M/S/C (Coler/Llorens Gulati) **to approve Consent Calendar items C.1-C.4.** Motion carried by unanimous roll call vote. (Absent: Beckman).

Action 2: It was M/S/C (Wilkinson/Scales-Preston) **to approve Consent Calendar item C.5.** Motion carried by unanimous roll call vote. (Absent: Beckman).

6. Charles F. McGlashan Advocacy Award Nomination (Discussion/Action)

Kiara Donato, Community Development Manager, presented this item and addressed questions from Committee members.

Chair Perrey opened the public comment period and there were no comments.

Action 1: It was M/S/C (Coler/Llorens Gulati) **to approve**

- **Kevin Bailey, Constance Slider Pierre, Adria Tinnin - The Utility Reform Network (TURN)**

- **Maria Albuja-Pavon, Climate Action Coordinator - North Marin Community Services**
as the 2025 recipients of the Charles F. McGlashan Award to be presented at a future meeting of the MCE Board of Directors.

Motion carried by unanimous roll call vote. (Absent: Beckman)

Action 2: It was M/S/C (Coler/Perrey) **to approve**

- **Habitat for Humanity East Bay/Silicon Valley**
- **Richard Fleming - Benicia Community and Sustainability Commission**
as the 2025 recipients of the Charles F. McGlashan Award to be presented at a future meeting of the MCE Board of Directors.

Motion carried by unanimous roll call vote. (Absent: Beckman)

7. Revisiting Alternating Locations (Discussion/Action)

Justine Parmelee, VP of Internal Operations, presented this item and addressed questions from Committee members.

Chair Perrey opened the public comment period and there were no comments.

Action: It was M/S/C (Coler/Wilkinson) **to Remove "Primary Location" requirement for Executive Committee meetings.** Motion carried by unanimous roll call vote. (Absent: Beckman).

8. Potential Scope of Finance Committee (Discussion)

There was no staff Introduction or presentation of this item.

Chair Perrey opened the public comment period and there were comments made by members of the public, Alicia Minyen, Dan Segedin, Ken Strong, and Mimi Willard.

Chair Perrey opened the floor for comments and questions from Committee members. After all Committee members gave their input, Chair Perrey forwarded the discussion to the next scheduled meeting of the Executive Committee, scheduled for January 5, 2026.

Action: No action required.

9. Committee & Staff Matters (Discussion)

Comments were made by Director Quinto, Justine Parmelee, and Catalina Murphy.

10. Adjournment

Chair Perrey adjourned the meeting at 2:45 p.m. to the next scheduled Executive Committee Meeting on January 5, 2026.

Signed by:



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Max Perrey, Chair

Attest:

Signed by:



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Dawn Weisz, Secretary