

RESOLUTION 2026-02

**A RESOLUTION OF THE BOARD OF DIRECTORS OF
MARIN CLEAN ENERGY APPOINTING VICE PRESIDENT OF INTERNAL
OPERATIONS AS SECRETARY**

WHEREAS, Marin Clean Energy (MCE) is a joint powers authority established on December 19, 2008, and organized under the Joint Exercise of Powers Act (Government Code Section 6500 et seq.); and

WHEREAS, MCE members include the following communities: the County of Marin, the County of Contra Costa, the County of Napa, the County of Solano, the City of American Canyon, the City of Belvedere, the City of Benicia, the City of Calistoga, the City of Concord, the Town of Corte Madera, the Town of Danville, the City of El Cerrito, the Town of Fairfax, the City of Fairfield, the City of Hercules, the City of Lafayette, the City of Larkspur, the City of Martinez, the City of Mill Valley, the Town of Moraga, the City of Napa, the City of Novato, the City of Oakley, the City of Pinole, the City of Pittsburg, the City of Pleasant Hill, the City of San Ramon, the City of Richmond, the Town of Ross, the Town of San Anselmo, the City of San Pablo, the City of San Rafael, the City of Sausalito, the City of St. Helena, the Town of Tiburon, the City of Vallejo, the City of Walnut Creek, and the Town of Yountville; and

WHEREAS, pursuant to Section 4.13.2 of MCE’s Joint Powers Agreement, as amended, November 16, 2023 (JPA), MCE may appoint an individual who need not be a member of the Board to the position of Secretary, and such person shall be responsible for keeping the minutes of all meetings of the Board and all other official records of the Authority; and

WHEREAS, Justine Parmelee, who currently serves as MCE’s Vice President of Internal Operations, and in that capacity oversees the MCE staff who keep the minutes of all meetings of the Board and all other official records of the Authority and is thus uniquely qualified to serve as Secretary and can perform the required functions and duties of Secretary.

NOW, THEREFORE, BE IT RESOLVED, by the MCE Board of Directors, as authorized by Section 4.13.2 of the MCE JPA, hereby replaces its current Secretary and appoints the Vice President of Internal Operations, Justine Parmelee, as Secretary of MCE, effective immediately upon the passage and adoption of this resolution, and, if this resolution is adopted by the MCE Board, she is hereby authorized to provide the attestation on this resolution.

PASSED AND ADOPTED at a regular meeting of the MCE Board of Directors on this 21st day of May, 2026, by the following vote:

	AYES	NOES	ABSTAIN	ABSENT
County of Marin	X			

Contra Costa County	X			
County of Napa	X			
County of Solano	X			
City of American Canyon	X			
City of Belvedere	X			
City of Benicia	X			
City of Calistoga	X			
City of Concord	X			
Town of Corte Madera	X			
Town of Danville	X			
City of El Cerrito				X
Town of Fairfax	X			
City of Fairfield				X
City of Hercules	X			
City of Lafayette	X			
City of Larkspur	X			
City of Martinez	X			
City of Mill Valley	X			
Town of Moraga				X
City of Napa	X			
City of Novato	X			
City of Oakley	X			
City of Pinole	X			
City of Pittsburg	X			
City of Pleasant Hill	X			
City of San Ramon	X			
City of Richmond	X			
Town of Ross	X			
Town of San Anselmo	X			
City of San Pablo				X
City of San Rafael	X			
City of Sausalito	X			
City of St. Helena	X			
Town of Tiburon				X
City of Vallejo	X			
City of Walnut Creek	X			
Town of Yountville	X			

DocuSigned by:

Shanelle Scales-Preston

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CHAIR, MCE

Attest:

Signed by:

Justine Parmelee

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SECRETARY, MCE