

MCE EXECUTIVE COMMITTEE MEETING MINUTES
Monday, May 4, 2026
12:00 P.M.

Present: Stephanie Andre, City of Larkspur
Kari Birdseye, City of Benicia
Stephen Burke, Alternate, City of Mill Valley
Barbara Coler, Town of Fairfax, Chair
Cindy Darling, City of Walnut Creek, Vice Chair
Maika Llorens-Gulati, City of San Rafael
Laura Nakamura, City of Concord
Beth Painter, City of Napa
Shanelle Scales-Preston, County of Contra Costa
Sally Wilkinson, City of Belvedere

Absent: Devin Murphy, City of Pinole

Staff

& Others: Jared Blanton, VP of Public Affairs
Vicken Kasarjian, Chief Operating Officer
Tanya Lomas, Board Clerk
Linda Lye, Senior Legal Counsel
Shaheen Khan, VP of Human Resources, Diversity, and Inclusion
Catalina Murphy, General Counsel
Ashley Muth, Internal Operations Associate
Justine Parmelee, VP of Internal Operations
Mike Rodriguez-Vargas, Internal Operations Assistant
Enyonam Senyo-Mensah, Manager of Internal Operations
Maíra Strauss, Chief Financial Officer
Jamie Tuckey, Chief Customer Officer
Dawn Weisz, Chief Executive Officer

1. Roll Call

Chair Coler called the regular Executive Committee meeting to order at 12:00 p.m. with quorum established by roll call.

2. Public Open Time (Discussion)

Chair Coler opened the public comment period and there was a comment from member of the public, Jody Timms.

3. Consent Calendar (Discussion/Action)

- C.1 Approval of 4.6.26 Meeting Minutes
- C.2 Review Draft 5.21.26 Board Agenda

Chair Coler opened the public comment period and there was a comment from member of the public, Jody Timms.

Action: It was M/S/C (Darling/Nakamura) **to approve Consent Calendar items C.1 and C.2.** Motion carried unanimously. (Absent: Murphy).

4. Credit Facility Extension (Discussion/Action)

Maíra Strauss, Chief Financial Officer, presented this item and addressed questions from Committee members.

Chair Coler opened the public comment period and there were no comments

Action: It was M/S/C (Llorens-Gulati/Painter) **to recommend to the Board of Directors approval of a one-year extension of the current Royal Bank of Canada credit facility, extending the term through May 21, 2027, and increasing the credit limit to \$80 million.** Motion carried by roll call vote. 8-Yays 2-Abstain (Abstentions: Andre and Wilkinson. Absent: Murphy).

5. Public Open Time on Closed Session Matter

Chair Coler opened the public comment period and there was a comment from member of the public, Jody Timms.

Begin Closed Session Chair Coler opened the closed session at 12:16 p.m.

6. Roll Call/Quorum

Chair Coler returned to open session at 2:28 p.m. with quorum established by roll call.

7. Agenda and Packet Management Technology: Challenges & Opportunities (Discussion)

This item was not discussed due to loss of quorum and was deferred to a future meeting.

8. Report from Chief Executive Officer (Discussion)

This item was not discussed due to loss of quorum.

9. Committee & Staff Matters (Discussion)

This item was not discussed due to loss of quorum.

10. Adjournment

Chair Coler adjourned the meeting at 2:30 p.m. to the next scheduled Executive Committee Meeting on June 1, 2026.

Signed by:

Barbara Coler

8AD86C1248884BA...

Barbara Coler, Chair

Attest:

Signed by:

Justine Parmelee

E2DD89CBFA50442...

Justine Parmelee, Secretary