MCE EXECUTIVE COMMITTEE MEETING MINUTES
Monday, June 1, 2026
12:00 P.M.

Present:	Stephanie Andre, City of Larkspur Kari Birdseye, City of Benicia Max Perrey, City of Mill Valley Barbara Coler, Town of Fairfax, Chair Cindy Darling, City of Walnut Creek, Vice Chair Maika Llorens-Gulati, City of San Rafael Devin Murphy, City of Pinole Laura Nakamura, City of Concord Beth Painter, City of Napa
Absent:	Shanelle Scales-Preston, County of Contra Costa Sally Wilkinson, City of Belvedere
Staff & Others:	Jared Blanton, VP of Public Affairs Vicken Kasarjian, Acting CEO and Chief Operating Officer Tanya Lomas, Board Clerk Linda Lye, Senior Legal Counsel Catalina Murphy, General Counsel Ashley Muth, Internal Operations Associate Justine Parmelee, VP of Internal Operations Stephanie Penera, Senior Customer Programs Manager Mike Rodriguez-Vargas, Internal Operations Assistant Enyonam Senyo-Mensah, Manager of Internal Operations Jamie Tuckey, Chief Customer Officer

1. **Roll Call**
   (Video 0:00:00)
   Chair Coler called the regular Executive Committee meeting to order at 12:06 p.m. with quorum established by roll call.

2. **Board Announcements (Discussion)**
   (Video 0:59:42)
   There were no announcements.

3. **Public Open Time (Discussion)**
   (Video 0:01:39)
   Chair Coler opened the public comment period and there were no comments.

4. **Report from Chief Executive Officer (Discussion)**

(Video 0:02:19)
Vicken Kasarjian, Acting CEO and Chief Operating Officer, introduced this item.

Chair Coler opened the public comment period and there were no comments.

5. <u>Consent Calendar (Discussion/Action)</u>

(Video 0:10:37)

C.1 Approval of 5.4.26 Meeting Minutes

C.2 Proposed Resolution 2026-04 Amending Resolution 2023-09 Accepting Congressionally Directed Spending Project from the Golder Fields Office of the U.S. Department of Energy and Proposed Agreements with Serious Controls, LLC

C.3 Review Draft 6.18.26 Board Agenda

Chair Coler opened the public comment period and there were no comments.

Action: It was M/S/C (Darling/Llorens Gulati) **to Approve Consent Calendar items C.1.-C.3.** Motion carried by unanimous roll call vote. (Absent: Scales-Preston and Wilkinson).

6. <u>Proposed Resolution 2026-05 Authorizing Remote Participation at Meetings of the MCE Board and MCE Finance Committee (Discussion/Action)</u>

(Video 0:12:50)
Justine Parmelee, VP of Internal Operations, and Linda Lye, Senior Legal Counsel, presented this item and addressed questions from Committee members.

Chair Coler opened the public comment period and there were no comments

Action: It was M/S/C (Llorens Gulati/Darling) **to Recommend to the Board of Directors adoption of proposed Resolution 2026-05 Authorizing Remote Participation at meetings of the MCE Board and MCE Finance Committee, as permitted by law.** Motion carried by unanimous roll call vote. (Absent: Scales-Preston and Wilkinson).

7. <u>Agenda and Packet Management Technology: Challenges and Opportunities (Discussion/Action)</u>

(Video 0:24:25)
Tanya Lomas, Board Clerk, and Justine Parmelee, VP of Internal Operations, introduced this item and addressed questions from committee members.

Chair Coler opened the public comment period and there were no comments

Action: No action required.

8. **Committee & Staff Matters (Discussion)**
(Video 0:59:42)
There were no comments.

9. **Adjournment**
Chair Coler adjourned the meeting at 1:07 p.m. to the next scheduled Executive Committee Meeting on July 6, 2026.

Signed by:
Barbara Coler
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Barbara Coler, Chair

Attest:

Signed by:
Justine Parmelee
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Justine Parmelee, Secretary