

MCE SPECIAL EXECUTIVE COMMITTEE MEETING MINUTES
Tuesday, September 8, 2026
12:00 P.M.

Present: Stephanie Andre, City of Larkspur
Kari Birdseye, City of Benicia
Barbara Coler, Town of Fairfax, Chair
Cindy Darling, City of Walnut Creek, Vice Chair
Maika Llorens Gulati, City of San Rafael, left at 2:59 p.m.
Devin Murphy, City of Pinole, left at 2:25 p.m.
Laura Nakamura, City of Concord
Beth Painter, City of Napa
Max Perrey, City of Mill Valley, joined at 12:03 p.m., left at 2:41 p.m.
Sally Wilkinson, City of Belvedere, joined at 12:03 p.m.

Absent: Shanelle Scales-Preston, County of Contra Costa

Staff & Others: Jessica Brooks, Lead Board Clerk & Executive Assistant
CB Hall, Director of Power Resources
Alice Havenar-Daughton, VP of Customer Programs
Vicken Kasarjian, Acting CEO and Chief Operating Officer
Shaheen Khan, VP of Human Resources, Equity & Inclusion
Jonnie Kipyator, Power Analytics Principal Manager
Caroline Lavenue, Legal Counsel II
Tanya Lomas, Board Clerk
Linda Lye, Senior Legal Counsel
Lindsay Meehan, Director of Human Resources
Catalina Murphy, General Counsel
Ashley Muth, Internal Operations Associate
Efren Oxlaj, Manager of Finance
Justine Parmelee, VP of Internal Operations
Mike Rodriguez-Vargas, Internal Operations Coordinator
Enyonam Senyo-Mensah, Manager of Internal Operations
Maíra Strauss, Chief Financial Officer
Son Tran, Internal Operations Assistant
Jamie Tuckey, Chief Customer Officer

1. Roll Call

(Video [0:00:00](#))

Chair Coler called the regular Executive Committee meeting to order at 12:01 p.m. with quorum established by roll call.

2. Board Announcements (Discussion)

(Video [0:01:09](#))

There were no comments.

3. Public Open Time (Discussion)

(Video [0:01:30](#))

Chair Coler opened the public comment period and there were no comments.

4. Report from Chief Executive Officer (Discussion)

(Video [0:02:12](#))

Vicken Kasarjian, Acting CEO & COO, introduced this item.

Chair Coler opened the public comment period and there were no comments.

5. Consent Calendar (Discussion/Action)

(Video [0:04:16](#))

- C.1 Approval of 7.6.26 Meeting Minutes
- C.2 Proposed Third Amended and Restated Schedule A.1 to Master Services Agreement with CLEAResult Consulting, Inc
- C.3 Proposed Amendment of Policy 014: MCE's Investment Policy
- C.4 Review Draft 9.17.26 Board Agenda

Chair Coler opened the public comment period and there was a comment from member of the public, Jody Timms.

Action 1: It was M/S/C (Llorens Gulati/Perrey) to **Approve Consent Calendar items C.1-C.3.** Motion carried by unanimous roll call vote. (Absent: Scales-Preston).

Action 2: It was M/S/C (Painter/Andre) to **Approve C.4 with potential change to start at 5:30 p.m. or 6:00 p.m. subject to polling directors, board chair and external counsel regarding availability at earlier times.** Motion carried by unanimous roll call vote. (Absent: Scales-Preston).

6. Fiscal Year End 2026: Budget Results, Power Supply Variance, and Ratification of Certain Line Item Variances (Discussion/Action)

(Video [0:16:00](#))

Maíra Strauss, Chief Financial Officer, CB Hall, Director of Power Resources
Efren Oxlaj, Manager of Finance and Catalina Murphy, General Counsel,
presented this item and addressed questions from Committee members.

Chair Coler opened the public comment period and there were no comments.

Action: It was M/S/C (Nakamura/Darling) to **Receive information regarding the Fiscal Year End 2026: Budget Results, Power Supply Variance and Recommend to the Board of Directors for approval, Resolution 2026-07**

Ratifying Certain Line Item Variances Between Actual and Budgeted Amounts in MCE's Fiscal Year End 2026 Budget. Motion carried by unanimous roll call vote. (Absent: Scales-Preston).

7. Public Open Time on Closed Session Matter

(Video [0:44:00](#))

Chair Coler opened the public comment period and there were no comments

Begin Closed Session Chair Coler opened the closed session at 12:45 p.m.

8. Roll Call/Quorum

(Video [0:47:54](#))

Chair Coler returned to open session at 3:18 p.m. with quorum established by roll call. Chair Coler reported that there was no reportable action taken in closed session, but staff was provided direction.

9. Committee & Staff Matters (Discussion)

(Video [0:48:53](#))

There were comments from Justine Parmelee.

10. Adjournment

(Video [0:49:51](#))

Chair Coler adjourned the meeting at 3:20 p.m. to the next scheduled Executive Committee Meeting on October 5, 2026.

Signed by:

Barbara Coler

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Barbara Coler, Chair

Attest:

Signed by:

Justine Parmelee

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Justine Parmelee, Secretary